



## Alliance Française

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*Federation of Alliances Françaises USA, Inc. Founded in 1902*

### **EDUCATIONAL INITIATIVES DEVELOPMENT GRANT APPLICATION**

Please fill out the following form and return it to the Federation Office via email by March 1st. Please note that applications must be typed or word processed; handwritten applications will not be considered. Applications may be sent electronically but a hard copy should also be mailed to the Federation office. No late applications can be accepted! Applications may be completed in French or English.

Name of Applicant Member Chapter: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email address: \_\_\_\_\_

Number of members: \_\_\_\_\_ Year founded: \_\_\_\_\_

Name of person filling out this Application on behalf of the Applicant:

\_\_\_\_\_

Email: \_\_\_\_\_

EIN #: \_\_\_\_\_

Telephone: \_\_\_\_\_

#### **I. CURRENT SITUATION**

1. Current year's detailed budget and most recent financial statement.
2. Description of Chapter: membership, activities, partner and Board involvement, etc.
3. Description of facilities (existing schools only)



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4. Recent history of the school (origin, student enrollment)
5. Current staff:
  - a. teachers (number, credentials...)
  - b. pedagogical coordinator / school director / Board contact
  - c. administrative staff
  - d. receptionists
6. Furniture and equipment (including computers, interactive whiteboards, tablets and Internet provider)
7. Teaching material and equipment (books, av material etc.)
8. Existing partnerships (with schools, universities, companies, etc.)
9. Existing French teaching organizations in area (schools, private sector...)

## **II. DESCRIPTION OF PROJECT**

Please summarize your project in 500 words or less and include the following:

1. Goals and strategies for this project
2. Targeted audience for the project
3. How this specific project fits into the global development plan of your Alliance
4. What strategies you plan to implement for this project
5. Assessment of local demand / potential for growth
6. Measurable returns: expected annual increase in number of students and income
7. New courses or products offered as a result of this project
8. Projected teacher hiring and training (if applicable)



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9. Planned pedagogical methods to be used
10. Outreach to local schools and associations (if applicable)
11. How this grant will allow you to achieve this goal

### **III. BUSINESS PLAN**

- a. local investments
- b. requested subsidy
- c. other resources
- d. projected budget for following year

### **IV. BUDGET (please itemize and indicate the sums requested)**

1. Furniture and equipment\*
2. Teaching material\*
3. Advertising and promotion\*

**V. ADDITIONAL COMMENTS:** Any other information relative to this project or any factors pertaining to your Alliance in general that impacts this project.

\*When Applicable

Send your completed application to: [federation@afusa.org](mailto:federation@afusa.org)